

# 2021 Outdoor Market Vendor Application

*Mondays from 3pm-7pm: August 2nd - October 25th  
Walden Galleria*

## WEEKLY COST PER SPACE

CHAMBER MEMBER: \$20

NON-MEMBER: \$30

## FULL SEASON DISCOUNT


CHAMBER MEMBER: \$220

NON-MEMBER: \$350

***\*New Member Special! Full season PLUS One-year Connecting Level chamber membership (value \$225) for your business: \$450***

**COMPANY NAME:** \_\_\_\_\_

**MY COMPANY IS:**  **A CHAMBER MEMBER**       **A NON MEMBER**       **TAKING ADVANTAGE OF THE NEW MEMBER SPECIAL!**

 Please check which Mondays you will attend or if you plan to participate the full 13 weeks.

- |                                      |   |                                       |
|--------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> August 2nd  | <input type="checkbox"/> September 6th (Labor Day)      | <input type="checkbox"/> October 4th  |
| <input type="checkbox"/> August 9th  | <input type="checkbox"/> September 13th                 | <input type="checkbox"/> October 11th |
| <input type="checkbox"/> August 16th | <input type="checkbox"/> September 20th                 | <input type="checkbox"/> October 18th |
| <input type="checkbox"/> August 23rd | <input type="checkbox"/> September 27th                 | <input type="checkbox"/> October 25th |
| <input type="checkbox"/> August 30th | <input type="checkbox"/> <b>FULL SEASON W/ DISCOUNT</b> |                                       |

**TOTAL PAYMENT DUE:** \_\_\_\_\_

**FIRST & LAST NAME:** \_\_\_\_\_

**PHONE NUMBER ON-SITE:** \_\_\_\_\_

**EMERGENCY CONTACT (optional):** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PRODUCTS YOU'LL BE SELLING:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# 2021 Market Rules & Regulations

**After reviewing the information below, sign and acknowledge that you agree to the terms, and return accompanying page with your application.  
Vendors will not be able to participate without a signed acknowledgement.**

- Each space will be 10' x 10', and vendors may purchase up to 3 spaces. Applications are based on a first come, first serve basis. Feel free to reach out with any special requests!
- Vendors are responsible for obtaining and visibly posting all necessary State, County, and local permits and licenses that are legally required to operate their business.
- The Cheektowaga Chamber of Commerce and the Walden Galleria reserve the right to limit Market participation to preserve quality, balance of good selection, integrity, and conflicts of interest.
- All vendors MUST be set up and ready to sell by 3:00pm. Vendors may begin to set up at 1:30pm. Spaces will be assigned, and you may communicate any preferences with Chamber staff. While we cannot make guarantees, we'll do our best to accommodate. *No late set up or take down unless you have permission from Chamber Staff to do so.*
- All vendors are required to carry a minimum of \$1,000,000 liability insurance and submit a Certificate of Insurance to Chamber Staff with:

<b>CERTIFICATE HOLDER:</b>	<b>ADDITIONAL INSURED:</b>
PYRAMID WALDEN COMPANY LP	THE CHEEKTOWAGA CHAMBER OF COMMERCE, IT'S
C/O THE PYRAMID COMPANIES	DIRECTORS, OFFICERS, STAFF, AND AFFILIATES
4 CLINTON SQUARE	2875 UNION ROAD, SUITE 7A
SYRACUSE, NY 13202	CHEEKTOWAGA, NY 14227
- Space will be provided. Vendors are responsible for providing any tables, chairs, tents, display stands. Please clean up after yourselves, and leave the area as you found it when you arrived. No smoking is allowed on or near the market grounds.
- All products must be clearly labeled with adequate signage and pricing markers.
- Vendors must remain at their designated spaces to sell products. Hawking or other verbal solicitations are not permitted. Vendors may not infringe or encroach on surrounding spaces. Please be respectful of all businesses and vendors on site!
- Vendors must pre-pay for your space in advance. It is imperative to the integrity of the market and the experience of attendees and your fellow vendors that you set up on the Mondays you have committed to. *In the event of an emergency, please contact Chamber staff at 716-684-5838.*
- Market will take place rain or shine. In the case of lightening or other extreme weather conditions it will close and all vendors will be notified by Chamber Staff.
- The Cheektowaga Chamber of Commerce and the Walden Galleria will be heavily marketing the events in many different ways. We encourage vendors to share their participation on social media!

**CONTACT: KRISTINA GROFF | [kgroff@cheektowaga.org](mailto:kgroff@cheektowaga.org) | 716-684-5838**

# 2021 Market Rules & Regulations

## **COVID-19 PRECAUTIONS & SAFETY PROCEDURES**

*We know the past year year has presented new challenges, and we appreciate your support as we work together to ensure the health & safety of all involved. We'll continue to monitor any updated guidance from federal, state, and local governments and these precautions may be subject to change!*

- Face coverings MUST be worn at the market. Anyone who is over age two and able to medically tolerate a face-covering must cover their nose with a mask or cloth face covering.
- All vendor spaces will be spaced 6FT apart, and customer traffic will be monitored to to eliminate congregating and promote social distancing between customers.
- Pre-packaged individual samples may be provided to consumers.
- Do not permit customers to spend an excessive amount of time near your booth, and limit the number of customers permitted at your table at one time to allow for proper social distancing.
- Do not set up your display tables in a way that creates close or confined spaces where social distancing cannot be maintained.
- Do not allow customers to place personal objects, such as reusable bags, money, purses, or cell phones, on vendor tables.
- Frequently clean and sanitize surfaces and other frequently touched points of contact, including point of sale terminals. Touchless payment methods are encouraged when possible.
- Frequently clean hands; gloves are recommended while handling products.
- A Market Information booth will be on site and will have hand sanitizer available for vendors and consumers along with a limited supply of extra masks. Chamber of Commerce will provide signage encouraging safety protocols.

**CONTACT: KRISTINA GROFF | [kgroff@cheektowaga.org](mailto:kgroff@cheektowaga.org) | 716-684-5838**

# 2021 Market Vendor Acknowledgement

**SIGN & RETURN THIS FORM WITH YOUR COMPLETED  
VENDOR APPLICATION, PAYMENT, AND INSURANCE CERTIFICATE**

I acknowledge that I have read, understand, and will adhere to all rules and regulations for the 2021 Cheektowaga Farmers Market.

I understand that failure to abide by these rules could result in removal from market participation for the season and future events. Further, I agree to be respectful of the market rules, organizers, and fellow vendors while participating in this inaugural market.

I understand that the Cheektowaga Chamber of Commerce staff, Walden Galleria Staff, and volunteers will do their best to accommodate my needs. Chamber and Walden Galleria Staff have the authority to make any final decisions to ensure the success of the market.

PRINT FIRST & LAST NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## Payment Information:

**CHECK PAYABLE TO:**  
**CHEEKTOWAGA CHAMBER OF COMMERCE**  
**2875 UNION ROAD, SUITE 7A**  
**CHEEKTOWAGA, NY 14227**

**SEND ME AN INVOICE**

**CREDIT CARD**

*Request online payment link or  
call Chamber office with card  
info at 716-684-5838.*

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